



TRACKING DOCUMENT and TRANSCRIPT

Name _____

Email _____ Phone _____

_____ Beginning of Coursework-date Completion of Courses-date

_____ Completion of All Requirements-date

Course or Requirement	Month/Year	Complete ✓	P/F or Grade	Comments
Application Process Appl, official transcripts, references (2), ltr of intent, agreements (2), deposit				
Prerequisite Readings				
Overview Online				
Philosophy				
Intro to Curriculum				
Erdkinder				
Curriculum Development				
Pedagogy of Place				
Structure and Organization				
Observations of Levels (4)				
Field Consultant Visit #1				
Video Recording Visit #2				
Field Consultant Visit #3				
Fall Intensive				
Winter Intensive				
Mindful Schools Certificate				
Year-Long Project				
Final Paper				
Curricula - Posted to Web Site (min 2 cycles, 1 field study)				
Course/Instrctr Evaluation				

This completed document, along with the Course & Instructor Evaluation, must be sent to PO box 17152; Richmond, VA 23226 before the request for AMS credential can be processed.

Signature of CMStep Adult Learner date

Signature of CMStep Director date