

September 25, 2018

Dear 9th Grade Parents,

We just returned from our fall camping trip and it is already time to think about our next big fall event. In less than two weeks, we will wrap up 1st quarter and your child will experience their first high school Fall Intersession (October 8 - October 19). Our 9th Grade Fall Intersession offers students the opportunity to begin their high school career by “charting their course.” The students will spend two weeks out of their normal routine to engage in work and activities related to:

- Community Building
- Community Service
- Care of Self and Mindfulness
- Social Responsibility
- Planning for the Future/Preparing their Path

Most of our time will be spent at Clark within the normal confines of the school day (7:30 AM - 2:30 PM). We will spend some time off Clark’s campus for visits to the park and the Observatory.

**9th Grade Lock-In: Wednesday, October 17th**

Your child’s intersession experience will include a community building overnight for the 9th Grade Lock-In. This will take place on the evening of Wednesday, October 17th.

**Student Led Conferences: Schedule a time on Thursday, October 18th or Friday, October 19th**

Student Led Conferences will be held on the evening of October 18th and the morning of October 19th. Please use the Sign-Up Genius Link that was recently emailed or texted to you. If you did not receive that link, please contact your child’s advisor.

**Independent Community Service: Friday, October 19th**

At Clark, we honor our goals of learning, community, hard work, respect, and peace in many ways. One of the ways that students are able to embrace these goals more independently is through community service. The 9th graders have been asked to arrange an opportunity of at least 2 hours of community service on Friday, October 19th (or that weekend). 9th grade students will not need to report to school that day, but they are welcome to seek out opportunities at Clark. Documentation submitted for these hours will count towards the 200 hour graduation requirement.

**Attendance**

On time and complete attendance is extremely important during intersession. If you have scheduled an appointment for your child during these weeks, we ask that you kindly reschedule it, so your child receives the benefit of the complete experience.

Please review the attached calendar, community service form, and permission slip. **Permission slips are due back signed by Friday, October 5th.** You will also need to complete and return the medical form if we did not receive it with your returned summer mailing paperwork.

Thank You

## Community Service Hour Documentation

**Student:** Please fill out upper portion of this documentation form.

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Advisor Name: \_\_\_\_\_

**\*\*\*Student:** A form should be filled out for every community service opportunity you complete. Do NOT use this form to document hours completed on multiple days.

**Organization Contact Person:** Please fill the lower half out to confirm volunteer hours completed for your organization.

Organization Name: \_\_\_\_\_

Contact Person's Signature: \_\_\_\_\_

Number of hours completed by student: \_\_\_\_\_

Date of service work: \_\_\_\_\_

Contact phone number where you can be reached: \_\_\_\_\_

**\*\*\*Please attach a business card or organization letterhead to this form. Thank you for your help and cooperation.**

(Calendar is in progress - update with better parent-oriented calendar)

# October 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5 Paperwork Due: Permission slip Medical Form	6
7	8 1st Day of Intersession	9	10	11	12	13
14	15	16	17 Observatory at Night Overnight at Clark	18 Student Led Conference Begin	19 Last day of Intersession  Student Led Conferences Continue/End	20
21	22 No School	23 Resume Normal Classes	24	25	26	27
28	29	30	31			

# Clark Montessori High School Field Study Parental Approval and Student Responsibility Form

Intersession: 9th Grade Fall Intersession 2018 Teacher: \_\_\_\_\_

Site to be visited and the location: Ault Park, Observatory

Dates visited: Ault Park (various days during school hours); Observatory (evening of Wed. Oct. 17) Start time: \_\_\_\_\_ End time: \_\_\_\_\_

Purpose of Trip: Fall Intersession

Method of Transportation: walk

Packed lunch \_\_\_\_\_ yes ☒ no

Name of Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent(s)/Guardian(s): \_\_\_\_\_

Address: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Nighttime phone: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Name of Insurance Company: \_\_\_\_\_

## Emergency contacts:

a. Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

b. Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

In the event reasonable attempt to contact me have been unsuccessful, I hereby give my consent for emergency medical treatment of my child due to illness or injury by a licensed physician or dentist; and the transfer of the child to any special hospital reasonably accessible.

This authorization does not cover major surgery unless the medical opinion on a licensed physician or dentist, concurring in the necessity of such surgery, is obtained prior to the performance of such surgery.

Facts concerning the child's medical history, including allergies, medications being taken, and any physical impairments to which a physician should be alerted: \_\_\_\_\_

Does your child have a medical condition where medication may be needed while on the field study, such as an inhaler, etc.? \_\_\_\_\_yes \_\_\_\_\_no

If yes, please specify: \_\_\_\_\_

(OVER)

I release and waive, and further agree to indemnify, hold harmless the Board of Education, the individual members, agents, employees and representatives thereof, as well as trip administrator/teacher in charge, from and against, any claim which I, any other parent or guardian, any sibling, the student or any other person may have or claim to have, known or unknown, directly or indirectly, for any losses, damages, or injuries arising out of, during, or in connection with the student's participation in the trip and related activities or the rendering of emergency medical treatment, if any.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

**Please read the following information regarding your child's participation in this high school intersession:**

1. Students may be excluded from any field study for one or more of the following reasons prior to any field study:

**Inappropriate behavior**  
**Excessive absences**  
**Excessive tardiness**  
**Lack of academic effort (including lack of homework)**  
**Suspension**

2. Students participating in field studies have the following responsibilities:

- a. To follow all school rules and regulations as found in the student planner and Cincinnati Public Schools Code of Conduct;
- b. To conform to usual and customary standards of good citizenship, good decorum, maturity, and common courtesy;
- c. To comply with all laws and ordinances, including but not limited to those pertaining to prohibiting the possession of drugs and alcohol. POSSESSION OR USE OF DRUGS OR ALCOHOL IS ABSOLUTELY PROHIBITED;
- d. To follow instructions from teachers, advisors, and chaperones;
- e. Not to leave or separate from the group without appropriate authorization from teacher in charge;
- f. To remember that any immature or irresponsible behavior reflects on you and your school; AND
- g. To refrain from abusing and accommodations or facilities.

3. **Violations of the above rules may result in the student being sent home at his/her parent/guardian's expense.** Expectations for student behavior on intersession are identical to those of the regular school program. Student responsibilities as outlined in the Student Planner and the Cincinnati Public Schools Code of Conduct (<http://www.cps-k12.org/general/discipline/Codes/CodeConduct.htm>) continue to apply, as do the possible penalties for infractions. Damage to any facility or place of accommodation will be paid for by the offending student's parent(s)/guardian(s).

In the event that any of the above expectations or instructions are violated, the student's participation may be immediately terminated, a parent/guardian called to retrieve the student, and disciplinary action imposed.

I as the parent/guardian understand and agree to the following responsibilities, if necessary:

- a. I will pay for any damages that my child incurs through willful or negligent behavior.
- b. I agree to drive to the location of the field study to pick up my child if s/he becomes ill or has not adhered to the responsibilities as outlined, or pay for a return transportation ticket if driving is impractical.

I have read all of the above conditions. I fully understand and agree to my obligations and I fully understand the responsibilities that my student is under while s/he is on this field study.

Parent/Guardian Signature & Date: \_\_\_\_\_

Student Signature & Date: \_\_\_\_\_

This permission slip has been signed only after reading, understanding and considering all information on the form.